

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
JANUARY 16, 2018 AGENDA**

<p>Subject:</p> <p>A resolution authorizing a contract for an Annual Purchase Order for Overhead Door Repair.</p> <p>Submitted By:</p> <p>Public Works Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution Approval Information Report</p>	<p>Approved By:</p> <p style="text-align: right;">Bruce T. Moore City Manager</p>
<p>SYNOPSIS</p> <p>FISCAL IMPACT</p> <p>RECOMMENDATION</p> <p>BACKGROUND</p>	<p>Authorizes the City Manager to execute an agreement with Royal Overhead Door, Inc., to provide Overhead Door repairs on an as-needed hourly basis, Bid No. 17185-C.</p> <p>Funds are available in Building Services Operating Budget, Account No. 104010-61010</p> <p>Approval of the resolution.</p> <p>Overhead door repairs that cannot be handled by City Staff require outside resources that are best handled through the Annual Purchase Order process. The City advertised for bids to perform these repairs on an as-needed basis. Royal Overhead Door, Inc., was the only responsive, responsible bid meeting specifications.</p>	